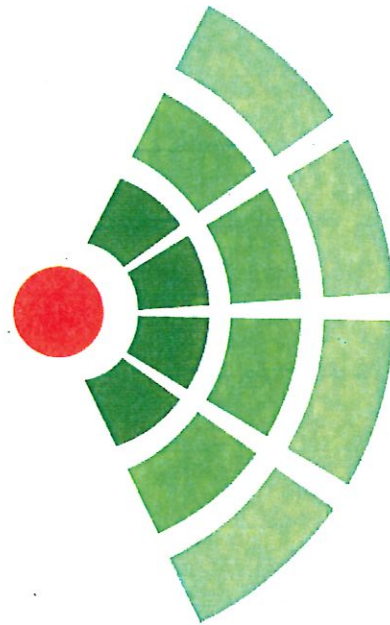


LIVERY CLIMATE ACTION GROUP



Livery Climate Action Group (LCAG) Constitution



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1. Name

The unincorporated association's name is the Livery Climate Action Group (LCAG)

2. Purpose

Formed in 2021, the Purpose of LCAG is:

- to assist City of London Livery Companies and Guilds in promoting a resilient and sustainable City of London. LCAG collaborates to help members understand and manage their impact on climate change and the environment, by reducing greenhouse-gas emissions and making responsible use of resources. This collaboration serves also to improve resilience from climate change events.

This is achieved by:

- Facilitating mutual self-help for Livery Companies and Guilds to develop their knowledge and expertise in the practical measures they can take towards a sustainable, adaptable and resilient future. This will in turn enable them to influence and encourage their associated professions, crafts and trades in their field of work to do the same.
- Providing collaborative mechanisms for sharing good practice from professions, crafts and trades to improve practicable approaches for LCAG members to be resilient and adaptable for a sustainable future.
- Providing educational materials to help Livery Companies and Guilds engage with formal and informal education, including higher and further education (HEFE universities and colleges), schools and other outreach channels and activities on the importance of creating a sustainable future.
- Encouraging all Livery Companies and Guilds to produce climate and sustainability policies or plans that commit them to taking meaningful action to reduce greenhouse-gas emissions and improve their resilience.
- Assisting the City of London Corporation in achieving its Climate Action Strategy, which sets these goals:
 - City of London Corporation scope 1 and 2 emissions are net zero by 2027 and scope 3 emissions are net zero by 2040. The City of London Corporation and its assets are resilient to climate change. The City of London Corporation supports UK and overseas organisations to become climate responsible.



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- The Square Mile's scope 1, 2 and 3 emissions (BASIC+ definition) are net zero by 2040. The Square Mile's buildings, public spaces and infrastructure are resilient to climate change.
 - People in the Square Mile and beyond benefit from a clean, green and safe environment and job creation.
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- Aligning its activities with and promoting the United Nations Sustainable Development Goals.

3. Executive

LCAG shall be managed by a committee of individuals who are appointed at the Annual General Meeting (AGM) of LCAG. They shall be called the "Executive". The original Executive are named in Appendix 1.

4. Carrying out the Purpose

In order to carry out the Purpose, the Executive have the power to:

- raise funds, receive grants and donations;
- apply funds to carry out the work of LCAG;
- co-operate with and support other organisations with similar purposes; and
- do anything which is lawful and necessary to achieve the Purpose.

5. Membership

- LCAG shall have a membership and the membership of LCAG shall initially comprise any of the organisations listed at Appendix 2 who agree to support the work of LCAG and apply to the Executive to become a member. Once accepted, the membership normally lasts for 10 years and may be renewed. The Executive can agree to offer membership to other organisations that align with the Purpose of LCAG and its existing members and the City of London Corporation. The Executive will keep an up-to-date membership list.
- The Executive may remove an organisation's membership if they believe it is in the best interests of LCAG. The member has the right to be heard by the Executive before the decision is made and can be accompanied.



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6. Conflicts of interests and conflicts of loyalties

- A member must declare the nature and extent of any interest, direct or indirect, which it has in a proposed transaction or arrangement with LCAG or in any transaction or arrangement entered into by LCAG which has not been previously declared.
- A member must absent itself from any discussions of the members in which it is possible that a conflict will arise between its duty to act solely in the interests of LCAG and any personal interest (including but not limited to any personal financial interest).
- Any member absenting itself from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of LCAG on the matter.
- These provisions also apply to each member of the Executive in their personal capacity.
- Each member of the Executive must sign and date a Declaration of Interests on becoming a member of the Executive and annually make the same declaration at the time of the accounts.

7. Money and property

- Money and property must only be used for the Purpose.
- The Executive must keep accounts. The most recent annual accounts can be seen by any member on request.
- A member of the Executive cannot receive any money or property from LCAG, except to refund reasonable out of pocket expenses.
- Money must be held in an LCAG bank account. The Executive will agree suitable arrangements for the authorisation and completion of any financial transactions.

8. Minutes

The Executive must keep minutes of all appointments of officers and of the Executive made by the members, all proceedings at meetings of LCAG and meetings of the Executive and any committees which will include: the names of those present at the meeting; the decisions made at the meetings; and where appropriate the reasons for the decisions.

9. Accounts, Annual Report, Annual Return

The members must comply with their obligations under the relevant statutes and regulations with regard to:

- the keeping of accounting records for LCAG;



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- the preparation of annual statements of account for LCAG;

10. Executive meetings

The Executive must hold at least 3 meetings each year. At their first meeting after the AGM they will elect a

- chair, treasurer and secretary. The Executive may act by majority decision.
- At least 3 members must be present at the meeting to be able to take decisions. Minutes shall be kept for every meeting.
- If a member of the Executive has a conflict of interest, they must declare it and leave the meeting while this matter is being discussed or decided.
- During the year, the Executive may appoint up to 2 additional members. They will stand down at the next AGM.
- The Executive may make reasonable additional rules to help run LCAG. These rules must not conflict with this constitution or the law.

11. Annual General Meeting – AGM

- The AGM must be held every year, with 14 days' notice given to all members telling them what is on the agenda. Minutes must be kept of the AGM.
- There must be at least 12 members present at the AGM. Members can be present in person or online.
- Every member has one vote.
- The Executive shall present the annual report and accounts.
- Any individual nominated by a member may stand for election as a member of the Executive. But no member can nominate more than 2 individuals. Nominations can be made at the AGM or prior to the AGM in writing to the chair.
- Members shall elect between 3 and 12 individuals to the Executive to serve for the next year. They will retire at the next AGM but may stand for re-election. No individual can be a member of the Executive for more than 5 consecutive years, save in exceptional circumstances.



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12. General meetings

- If the members consider it is necessary to change the constitution, or wind up LCAG, they must call a General Meeting so that the membership can make the decision. The Executive must also call a General Meeting if they receive a written request from the majority of members. All members must be given 14 days' notice and told the reason for the meeting. All decisions require a two thirds majority of those attending. Minutes must be kept.
- Winding up: any money or property remaining after payment of debts must be given to a similar organisation with similar purposes to this one.
- Changes to the Constitution - can be made at an AGM or General Meeting and in both cases any decision requires a two thirds majority of those attending.
- The Executive may also call a General Meeting to consult the membership.

13. Setting up the unincorporated association

This constitution was adopted on 1st May 2025 by the people whose signatures appear below.

They are the first Executive of LCAG and will be the Executive until the AGM, which must be held within one year of this date.

Signed and witnessed by the named signatories in Appendix 1



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APPENDIX 1

INDIVIDUALS WHO STARTED THE CORE GROUP WHO ARE TO BE TREATED AS THE FIRST EXECUTIVE

1. Martin Ballard Water Conservators
2. Heather Barrett-Mold Gardeners
3. Allan Barton Water Conservators
4. Anthony Bickmore Wax Chandlers
5. Rob Casey Water Conservators
6. David Chitty Chartered Accountants
7. John Clink Merchant Taylors
8. Helen Dobson Goldsmiths
9. Alison Gowman Plaisterers
10. Simon Gray Clockmakers
11. Averil Macdonald Fuellers
12. Juna Margariti Constructors
13. Gordon Masterton Engineers
14. Stuart Mitchell Information Technologists
15. Edwina Moreton World Traders
16. Anne Punter Chartered Secretaries and Administrators



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APPENDIX 2

FULL LIST OF POTENTIAL MEMBERS = 120

Livery Companies of the City of London

1. The Worshipful Company of Actuaries
2. The Honourable Company of Air Pilots
3. The Worshipful Society of Apothecaries
4. The Worshipful Company of Arbitrators
5. The Worshipful Company of Armourers and Brasiers
6. The Worshipful Company of Arts Scholars
7. The Worshipful Company of Bakers
8. The Worshipful Company of Barbers
9. The Worshipful Company of Basketmakers
10. The Worshipful Company of Blacksmiths
11. The Worshipful Company of Bowyers
12. The Worshipful Company of Brewers
13. The Worshipful Company of Broderers
14. The Worshipful Company of Builders' Merchants
15. The Worshipful Company of Butchers
16. The Worshipful Company of Carmen
17. The Worshipful Company of Carpenters
18. The Worshipful Company of Chartered Accountants in England and Wales
19. The Worshipful Company of Chartered Architects
20. The Worshipful Company of Chartered Secretaries and Administrators
21. The Worshipful Company of Chartered Surveyors
22. The Worshipful Company of Clockmakers
23. The Clothworkers' Company
24. The Worshipful Company of Coachmakers and Coach Harness Makers



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25. The Worshipful Company of Communicators
26. The Worshipful Company of Constructors
27. The Worshipful Company of Cooks
28. The Worshipful Company of Coopers
29. The Worshipful Company of Cordwainers
30. The Worshipful Company of Curriers
31. The Worshipful Company of Cutlers
32. The Worshipful Company of Distillers
33. The Worshipful Company of Drapers
34. The Worshipful Company of Dyers
35. The Worshipful Company of Educators
36. The Worshipful Company of Engineers
37. The Worshipful Company of Entrepreneurs
38. The Worshipful Company of Environmental Cleaners
39. The Worshipful Company of Fan Makers
40. The Worshipful Company of Farmers
41. The Worshipful Company of Farriers
42. The Worshipful Company of Feltmakers of London
43. The Worshipful Company of Firefighters
44. The Worshipful Company of Fishmongers
45. The Worshipful Company of Fletchers
46. The Worshipful Company of Founders
47. The Worshipful Company of Framework Knitters
48. The Worshipful Company of Fruiterers
49. The Worshipful Company of Fuellers
50. The Worshipful Company of Furniture Makers
51. The Worshipful Company of Gardeners
52. The Worshipful Company of Girdlers



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53. The Worshipful Company of Glass Sellers of London
54. The Worshipful Company of Glaziers and Painters of Glass
55. The Worshipful Company of Glovers of London
56. The Worshipful Company of Gold and Silver Wyre Drawers
57. The Worshipful Company of Goldsmiths
58. The Worshipful Company of Grocers
59. The Worshipful Company of Gunmakers
60. The Worshipful Company of Haberdashers
61. The Worshipful Company of Hackney Carriage Drivers
62. The Worshipful Company of Horners
63. The Worshipful Company of Information Technologists
64. The Worshipful Company of Innholders
65. The Worshipful Company of Insurers
66. The Worshipful Company of International Bankers
67. The Worshipful Company of Ironmongers
68. The Worshipful Company of Joiners and Ceilers
69. The Worshipful Company of Launderers
70. The Worshipful Company of Leathersellers
71. The Worshipful Company of Lightmongers
72. The Worshipful Company of Loriners
73. The Worshipful Company of Makers of Playing Cards
74. The Worshipful Company of Management Consultants
75. The Worshipful Company of Marketors
76. The Worshipful Company of Masons
77. The Honourable Company of Master Mariners
78. The Worshipful Company of Mercers
79. The Worshipful Company of Merchant Taylors
80. The Worshipful Company of Musicians



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81. The Worshipful Company of Needlemakers
82. The Worshipful Company of Nurses
83. The Worshipful Company of Painter-Stainers
84. The Worshipful Company of Pattenmakers
85. The Worshipful Company of Paviers
86. The Worshipful Company of Pewterers
87. The Worshipful Company of Plaisterers
88. The Worshipful Company of Plumbers
89. The Worshipful Company of Poulterers
90. The Worshipful Company of Saddlers
91. The Worshipful Company of Salters
92. The Worshipful Company of Scientific Instrument Makers
93. The Worshipful Company of Scriveners
94. The Worshipful Company of Security Professionals
95. The Worshipful Company of Shipwrights
96. The Worshipful Company of Skinners
97. The Worshipful Company of Solicitors of the City of London
98. The Worshipful Company of Spectacle Makers
99. The Worshipful Company of Stationers and Newspaper Makers
100. The Worshipful Company of Tallow Chandlers
101. The Worshipful Company of Tax Advisers
102. The Worshipful Company of Tin Plate Workers alias Wire Workers
103. The Worshipful Company of Tobacco Pipe Makers and Tobacco Blenders
104. The Worshipful Company of Turners
105. The Worshipful Company of Tylers and Bricklayers
106. The Worshipful Company of Upholders
107. The Worshipful Company of Vintners
108. The Worshipful Company of Water Conservators



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- 109. The Worshipful Company of Wax Chandlers
- 110. The Worshipful Company of Weavers
- 111. The Worshipful Company of Wheelwrights
- 112. The Worshipful Company of Woolmen
- 113. The Worshipful Company of World Traders

Companies without Livery

- 114. The Worshipful Company of Parish Clerks
- 115. The Company of Watermen and Lightermen

Organisations approved by the Court of Aldermen of the City of London to be on track to becoming Livery Companies

- 116. The Company of Human Resource Professionals
- 117. The Guild of Investment Managers

City organisations that are considered by the Livery Climate Action Group to be closely aligned to the Livery Companies of the City of London

- 118. City Livery Club
- 119. The Guild of Freeman
- 120. The Guild of Young Freeman

